

MUMC Staff Parish Relations Team 2021 Annual Church Conference Report
Respectfully Submitted by Lori Crandall, SPRC Team Leader

Class of 2021 Lori Crandall Team Leader

Class of 2022 Bill Whitten, Ken Faaland, Landy Gilbert

Class of 2023 Connie Myhrer, Barbara Meyer, Aaron Miller

Lay Leader & Lay Delegate

- ❖ At each meeting during the past year Pastor Derrick gave a Pastor's update. He reported on different teams and his doctorate progress.
 - November 2020
 - 6 week performance review for the Music Director position was done.
 - Determined that SPPR will meet every second Monday at 5 pm via Zoom.
 - Pastor Derrick's Renewal Leave was approved for July 2021.
 - Pastor Derrick's Continuing Education time for May 2021 was approved.
 - The Office Manager was approved to have access to the debit card, church safe, to do background checks and to have administration rights to Google/email accounts.
 - Pastor Derrick's 2021 Reduction Letter was reviewed and approved by all.
 - Developing plans to hire and A/V Technician. Will move forward when the budget is approved.
 - Ministry update
 - Daily devotions 100-125 views daily.
 - A Worship manager is needed.
 - First hospital visit since Covid 19 started.
 - Since opening the Sanctuary for worship, there has been an average of 31 people attending. An average of 34 people watching on individual devices. 78 individual devices view after livestream, FB estimates 803 people view the video on a weekly basis.
 - Carolyn Hooper's, Sexton, workload was high in August. Since the electrostatic sprayer was purchased by LPP, her workload is much less.
 - January 2021
 - Staff liaisons are Arun, Music Director; Ken, Nursery Attendant; Bill, Sexton; and Lori, Office Manager.
 - Went over SPRC's responsibilities for the new team members. Aaron Miller, Landy Gilbert, Connie Myhrer, and Barbara Meyer. Barbara will be the team secretary.
 - A/V position will be an hourly position and person should be over 18.
 - Goal to hire a Youth & Children's Minister in midyear.
 - Meeting day and time will continue to be held on the 2nd Monday at 5 pm via Zoom.
 - Ministry update
 - Daily devotions 100-125 views daily.

- Finished all items pertaining to Dissertation.
- March 2021
 - Motion was made and approved for Anne to be the grant writer for the church and to attend a grant writing class during her own time and for MUMC to pay for the class.
 - Anne's vacation in April was approved.
 - A motion was made and approved for Pastor Derrick to purchase an electric car for the family's personal use and to install a charging station in the garage. The Doherty family will be paying for the electric used to charge the vehicle. The vehicle will not be available for church use.
 - A goal for the A/V Tech position is that it will be filled by May 1. A Sub-committee was made and is working on the job description.
 - 3 month performance review for the Music Director position will be done.
 - Employee vacation approval was discussed.
 - Clergy Appraisals and Pastoral Formation will be coming up
 - A motion was made and approved for Pastor Derrick to take 4 weeks of vacation instead of the renewal leave.
 - A motion was made and approved to have a policy of occasionally rewarding or acknowledging exceptional performance by the staff by giving a token gift in the range of \$50-\$100 at the discretion of the Lay Leader and SPRC chair.
 - Ministry update
 - Included a suggestion to Leadership Team to participate in the Future Church summit.
 - Discussion on the future of church meetings after Covid.
 - Holds weekly administrative staff meetings via telephone.
 - Bible Vision Discussions - delving deep in the Bible and how it applies in 2021.
- May 2021
 - A motion was made and approved for the A/V Ministries Technician Job Description. An ad will be posted in several places.
 - Cindy's, Director of Music, 3 month performance review was shared.
 - SPRC had a conversation of the following 3 questions that the Leadership Team asked us to discuss.
 - What is your most cherished moment/memory with our church family?
 - What do you think our church is "all about"
 - When did you know that you had found the church that you wanted to attend?
 - Ministry update
 - Pastor Derrick was complemented on the great job he and all those helping with Sunday services have done being virtual and in-person.
 - May 21 is Pastor Derrick's graduation day. He is graduating from Asbury Theological Seminary with his Doctorate of Ministry.

- Approximately 2/3 of worshippers join by livestream. There are about 40-50 people worshipping in person in the sanctuary and about 80 people joining by livestream total worship attendance has increased.
- Other churches have reached out to MUMC for guidance on how to move forward in their own churches to livestream their services.
- An emphasis on 3 new small groups geared towards families. Animation of the American Girl dolls, MUMC Walkers, and Pickleball.
- The 2021 Clergy Appraisal and Pastoral Formation document was discussed and will be finalized and sent in before the next meeting.
- July 2021
 - Interviews started in June and continued into July for the AV Tech position. Channing Smith was hired for the position and she started on July 18.
- August 2021
 - New Hire for the AV Tech position is Channing Smith.
 - Lori will do the annual parsonage inspection with Trustee Leader, Kandis Furlow, and Pastor Derrick. She will also fill out the Church Profile Report with the teams' input.
 - Ministry update
 - Pastor Derrick thanked SPRC for giving him four weeks' vacation in a row this year due to Covid restrictions when leaving and reentering the state.
 - We have two great employees with Anne Cullen, our Office Manager, and Cindy Balme, our Music Director.
 - Our insurance company believes the church was struck by lightning resulting in 4 damaged areas.
 - ◆ HVAC system
 - ◆ Electronics in the Sanctuary
 - ◆ Roof of the Sanctuary
 - ◆ Church street sign
 - Pastor Derrick is the point person with the insurance company. All inspections are completed. More will need to be done in the future. Insurance Co sent \$10,000 for the electronics. Additional funds will be coming.
 - Pastor Derrick is starting a membership journey.
 - Wednesday Evening Coffee Chat has declined to 2-3 people attending and will not be relaunched unless there is a greater interest expressed.
 - Pastor Derrick is planning to have two different types of Bible Studies: Introduction To The Faith studies and Deeper In The Faith studies.
 - Pastor Derrick, Cindy Balme and the Worship Team are having discussions about worship in the fall.
 - A new Sunday evening worship celebration is being planned to start late in the fall: A New Place for New People.

- Pastor Derrick is looking into a way to reinvent the youth ministry focusing on service projects and with a ministry outreach. Cindy Balme, is also reaching out to LPP to have the students join the children's choir.
- Donna Cummins has retired as the church treasurer. Tom Errickson is the new church treasurer.
- Post-pandemic, Pastor Derrick is encouraging our teams not to restart what they were previously doing but to reinvent new plans. The evening worship celebration is a good example.
- Lori's SPRC term ends in December. SPRC will need a new team leader for the new year.

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Middletown United Methodist Church 2021 Report of the Trustees
Respectfully Submitted By Kandis Furlow, 2021 Chair

Class of 2020- Joe Spinelli, Kandis Furlow
Class of 2021- John Myhrer (vice-chair), Anthony Russo, Gail Maples
Class of 2022- Dave Illingworth (secretary), Bill Thompson
Class of 2023 - Linda Rowse (treasurer)

Highlights of Trustees Accomplishments September 2020 to September 2021
The trustees are pleased to summarize the following events/projects related to the Trustees and the Church/ Parsonage areas:

❖ A new state-of-the art LED technology digital lawn sign was installed. It is housed in the shell of the old sign, preserving the architectural look of the pedestal sign. This programmable sign is highly visible and announces all of our services, provides information on our current out-reach programs as well as inspirational messages to our community. Trustees Joe Spinelli installed with Anthony Russo assisting. Online Dec. 2020.

❖ The church driveway and parking lot was re-paved and re-striped by Paving Associates. This included base repairs and a drainage pipe extension to move water away from the church. Work completed in Nov. 2020.

❖ Concrete walkways were installed from the Sunday School/Nursery School classrooms that have exterior entry doors to the parking church parking lot. Additionally, walkways were added to connect the rear church exterior doors around the building to connect to a hallway exit door to the front of the church facing the main road. Work done by Paving Associates and completed in Nov. 2020.

❖ A small Jack and Jill style bathroom connecting the church nursery room and the preschool classroom was updated with a new toilet and sink. Work completed by trustees Dave Illingworth and John Myhrer.

❖ New flooring was installed in the Fellowship Hall, kitchen, and pantry room for Goodness Now, (one of our mission programs to provide food to our community families in need.) This project required a huge effort and many volunteers to clear the room, pantry and kitchen as well as storage areas in the Fellowship Hall. This was organized and executed by trustee Linda Rowse. Assisting Linda was trustee Gail Maples. Completed in July 2021.

❖ The Goodness Now mission and church was thrilled to receive a donation of a commercial style refrigerator and freezer for the pantry. To accommodate the appliances and upgrade the space, we removed old wooden shelving, painted and installed a new exhaust fan.

Trustees Anthony Russo, John Myhrer and Joe Spinelli completed the fan work. Painting and shelving removal by church servant volunteers. Completed in July 2021.

❖ In conjunction with the Fellowship Hall flooring renovation, we received a donation to replace old heavy wooden room dividers with new lightweight room dividers. We use the dividers to provide a storage area for folding chairs, portable tables and small riding toys for the nursery school children to use on days with inclement weather. The new dividers are easy to move and provide a fresh modern update for our Fellowship Hall. Trustee Gail Maples researched several companies and presented selections for the Trustees to choose as well as organized helpers for delivery and set up. Completed in August 2021.

❖ Per state regulations, double doors were installed in the hallway to enable staff of Learning Path Preschool to close the classroom wing when necessary. This enables outside groups to utilize the sanctuary, narthex and Fellowship Hall when school is in session without violating child safety practices. Work done by River Road Development and completed in August 2021.

❖ The parsonage had a partial roof replacement to repair a leak that occurred this summer. The work was done by Garden State Roofing and completed in July 2021.

❖ On 7/14/21 a severe electrical storm occurred and lightning struck near or on the church building. This damaged the new digital lawn sign, much of the electronic equipment in the sanctuary, the smoke detectors, one of the hvac control panels, 2 Fujitsu HVAC systems and part of the sanctuary roof. Pastor Doherty is our point of contact with the insurance company. We have had adjusters out and various trustee members have met with vendors to get pricing on replacement equipment. So far, we have received 2 checks from our insurer. Trustees Bill Thompson, Joe Spinelli, and church member Warren Johnson have begun to purchase and install the new replacement electronics for the sanctuary that were approved for reimbursement by the adjuster. The goal is to get all affected areas back to 100% and roof repaired before the end of 2021.

❖ Other maintenance and urgent small repairs too numerous to list took place throughout the year- (electrical, plumbing, gutter work,) all performed by volunteer Trustees and friends of the church.

❖ The 2021 parsonage inspection was completed on August 12, 2021. Lori Crandal, Derrick Doherty and Kandis Furlow were present for the inspection. Copies of the inspection report are available in the church office.

The Middletown United Methodist Church is incorporated within the State of New Jersey. The title for the church building (recorded in Monmouth County Book 3569 page 128131) and the Parsonage (recorded in Monmouth County Book 3569 page 132138) are in the name of Middletown United Methodist Church and contain the title trust clause (¶ 2503).

The Trustees are the custodians of said deeds and other legal papers, which are held securely in the fireproof safe in the church office. All appropriate inspections, insurances, and Safe Sanctuary policies have been completed in 2021 and will be completed in 2022.